

July 31, 2019 – 9:00 AM

1. Roll Call

<u> x </u> James Cardman	<u> </u> James Domino	<u> x </u> Jennifer Hirneisen
<u> x </u> Jack Lee	<u> x </u> Brian McGrath	<u> x </u> Dave Mitchell
<u> </u> Christine Rush	<u> x </u> Dotty Schloss	<u> x </u> Bernard Slomski

Additional attendees: J.W. Alberstadt, Scott Henry, Christie Mahany

2. Review and Approval of Minutes from last meeting

 D. Mitchell Motioned B. Slomski Seconded All Approved

3. Financial Report

- P&L Total current assets: \$1,651,833.55
- Demolition Fund Balance: Total \$242,549.25 July 2019: \$17,513.25

 B. McGrath Motioned J. Hirneisen Seconded All Approved

4. Erie Land Bank

- Status Update – erielandbank.org launched. For demolitions, S. Henry said they solicited proposals and had each property as a separate bid.
- Disbursement Request – None this month

5. Hearing of the Public – none on this date.

6. Unfinished Business

- Reclaim Vacant Properties Conference, Atlanta: Oct 2-4 – Governance committee will make the final recommendation. C. Rush and J. Cardman may both be interested in attending. Early registration due by August 31st.
- Repository List pre-approval – S. Henry will send the initial draft to Steve Letzelter for review.
- Insurance (liability and property) update – Requests were put out to Rossbacher, Northwest, Erie Insurance and Great Lake Insurance. Great Lakes Insurance was the only insurance company who could quote us on all lines requested by ECLB. D. Mitchell motioned that we contract with Great Lakes Insurance for our insurance needs. D. Schloss seconded and it was approved by all.
- Website update – bio reminder
- ICA (County and local) status – see attached. Fairview is now 100% on board, in addition to Union City Borough, North East Borough, and Albion Borough

7. New Business

- Pilot Program Properties
 - 23-25 S. Main Street, Union City (Union City Pride) – This property is willing to be donated to ECLB and will need either renovation or demolition. This property is right in the thick of the Union City Historical Preservation Plan district. C. Mahany will gather more information regarding interested parties and the current condition and bring to a future meeting.
 - 92 S. Main Street + adjacent lot, Union City. – D. Mitchell motioned with a second from B. Slomski to purchase the properties (Parcel IDs: 42015077001200 and 42015077001300) from the Repository List with the intent of demolishing the current building and pursuing a side lot transfer or green space development. All approved.
 - 38 Cherry Street, Albion – D. Schloss motioned with a second from B. McGrath to acquire the property (Parcel ID# 01005046000900) with the intention of demolishing the current building and selling it as a buildable lot or a side lot. All approved.
- Union City Property Survey – August – the Planning department will coordinate.
- Radio show update – C. Mahany was on the morning radio show with the County Executive on July 19th.
- Calendar items as reminder for upcoming events.

8. Adjournment

B. Slomski Motioned B. McGrath Seconded All Approved