



ERIE COUNTY LAND BANK BOARD MEETING
January 30, 2019 – 9:00 AM
 Wesleyville Borough
 3421 Buffalo Road
 Erie, PA 16510

Roll Call

<u> x </u> James Cardman	<u> x </u> James Domino	<u> x </u> Jennifer Hirneisen
<u> x </u> Jack Lee	<u> x </u> Brian McGrath	<u> x </u> Dave Mitchell
<u> x </u> Christine Rush	<u> </u> Dotty Schloss	<u> x </u> Bernard Slomski

Review and Approval of Minutes from December 19, 2018

 Dave Mitchell Motioned Bernie Slomski Seconded All Approved

AGENDA

I. Elections and Appointments

Amy Murdock reported that there was no expressed interest in the officer positions except from the current officers who were all interested in continuing their roles as officers.

Motion – Bernie Slomski made a motion to continue the existing officer terms for 2019, seconded by Dave Mitchell. The motion was unanimously accepted.

II. Erie County Department of Planning and Community Development Director Report

- a. Staffing Update – Amy Murdock reported that she expects to make an offer to a candidate later in the week and hopes to have a full time land bank coordinator in place by the end of February.
- b. Community Surveys and Project Selection – Amy Murdock reported that Community Surveys have been completed for the following: North East Borough, McKean Township, Greene Township, Albion Borough, Waterford Borough, Edinboro Borough, and Fairview Township. Two final surveys are planned for the City of Corry and Springfield Township.
- c. Policy Recommendations
 - i. Demolition Ordinance – Amy Murdock recommended that the board adopt as part of their policies and procedures a requirement for municipalities to put in place a demolition ordinance in order to ensure that demolition is done in a way that does not take away from the value of the lot or cause major health or environmental impacts. Scott Henry added that another way of doing this is to require particular specifications in the bid for demolition.
 - ii. Blight Strategy Agreement – Amy Murdock recommended that the land bank require municipalities to work with the Erie County Department of Planning and Community Development to develop a blight strategy if the land bank

makes an investment in that municipality. Dave Mitchell discussed the need to research ways of incentivizing home ownership.

III. Financial Report

- a. Net Income: \$990,866.48
- b. Demolition Fund Balance: \$152,945.25
- c. Erie County Land Bank Expenses: \$13,026.80

IV. Erie Land Bank

- a. Status Update – Scott Henry reported that the attorney’s office will be filing Declarations of Taking in February.
- b. Disbursement Request – Erie Land Bank \$3,216.98
 - i. Motion – Dave Mitchell made a motion to approve the Erie Land Bank’s Disbursement request, seconded by

V. Old Business

- a. Banking Services – Amy Murdock reported that the bank account with Northwest Savings Bank is now open and operating smoothly. Anita Kuchcinski and the team at NWSB has been very helpful during the process.

VI. New Business

- a. Insurance – Jim Domino recommended working with Team Rossbacher and explained that this insurance carrier is the one that typically has the best pricing on D&O insurance. There was discussion regarding which option to select and what other municipalities and authorities use.
 - i. Motion – Jim Cardman made a motion to accept the Team Rossbacher Quote, Option 2, seconded by Christine Rush, and unanimously accepted.

VII. Hearing of the Public

VIII. Adjournment

Jennifer Hirneisin Motioned Jack Lee Seconded All Approved

Next Meeting:
February 27, 2019
Greene Township
9333 Tate Road
Erie, PA 16509