



Erie County Land Bank

ERIE COUNTY LAND BANK BOARD MEETING

December 19, 2018 – 9:00 to 11:00 AM

Millcreek Township Municipal Building

3608 West 26th Street

Erie, PA 16506

Roll Call

<u>Yes</u>	James Cardman	<u> </u>	James Domino	<u>Yes</u>	Jennifer Hirneisen
<u>Yes</u>	Jack Lee	<u>Yes</u>	Brian McGrath	<u>Yes</u>	Dave Mitchell
<u> </u>	Christine Rush	<u>Yes</u>	Dotty Schloss	<u>Yes</u>	Bernard Slomski

Review and Approval of Minutes from November 28, 2018

Bernie Slomski Motioned Brian McGrath Seconded All Approved

MEETING MINUTES

I. Erie County Department of Planning and Community Development Director Report

- a. Staffing
 - i. Amy Murdock explained that the posting for the land bank coordinator has gone up and will be posted through December 28th. Amy stated she hoped to have a coordinator in place by early February
- b. Budget
 - i. Amy Murdock described that the anticipated expenses for 2018 are well within the limit that is within the management agreement.
- c. Community Surveys
 - i. Amy Murdock listed the seven municipalities where staff has done or is scheduled to do a Community Survey which include North East Borough, McKean Township, Edinboro Borough, Greene Township, Albion Borough, Fairview Township, and Waterford Borough. Amy stated that they are finding that communities are in need of strategies to invest in existing housing stock, not just to address property that needs to be demolished. She discussed that the Department of Planning and Community Development could assist municipalities with an overall blight strategy. Dave Mitchell stated that he would still like for Corry to do a Community Survey and also discussed the need to do positive press around the work of the land bank and how it might be impactful in changing the landscape of the community.
- d. School District Outreach
 - i. Amy Murdock stated that she presented to the School District Superintendents at the Northwest Tri-County IU5 on December 14th and it was generally well received. She stated that generally the superintendents

are interested in participating in the land bank but anticipate there may be challenges in working with particular school board members.

II. Financial Report

- a. Amy Murdock reported that the gaming fund balance in the County's account remains at \$1,000,000, the demolition fund balance is \$138,809.25, and total expenses for 2018 are \$14,794.80.

III. Old Business

- a. Logo
 - i. Amy Murdock presented two options for the logo, and the board unanimously favored the second option.

IV. Erie Land Bank Report

- a. Scott Henry reported that the Erie Land Bank is working through appraisals and title searches on the original list of properties submitted for funding to the Erie County Land Bank. Scott Henry reported that the list of twenty properties has dropped to nineteen properties because one of the properties is receiving private investment. Mr. Henry anticipates next month's expenses to continue to be title searches and appraisals.

V. New Business

- a. Erie Land Bank Disbursement Request
The Erie Land Bank requested a disbursement of **\$7,130.00** for December 2019.
Dave Mitchell Motioned Brian McGrath Seconded All Approved
- b. Banking Services
 - i. Amy Murdock reported that the Governance Committee discussed three quotes for banking services and recommended moving forward with Northwest Savings Bank.

Jennifer Hirneisen Motioned Bernie Slomski Seconded All Approved

VI. Other Business

- a. 2019 Terms and Elections
 - i. Amy Murdock reported that any board members interested in serving as an officer will need to contact either Amy or Chris Rush to be considered for elections at the January meeting.
- b. 2019 Schedule
 - i. Amy Murdock reviewed the 2019 schedule for Governance and regular board meetings.

VII. Hearing of the Public

Dave Mitchell recommended that once the land bank coordinator is in place, the Governance Committee should meet with County Council.

VIII. Adjournment

Bernie Slomski Motioned Dotty Schloss Seconded All Approved

Next Scheduled Meeting:

January 30, 2019
Wesleyville Borough
3421 Buffalo Road
Erie, PA 16510