



# Erie County Land Bank

## ERIE COUNTY LAND BANK BOARD MEETING

February 27, 2019 – 9:00 AM

Greene Township Building

9333 Tate Road, Erie, PA 16509

### Roll Call

<u>        </u> James Cardman	<u>        </u> James Domino	<u>  x  </u> Jennifer Hirneisen
<u>  x  </u> Jack Lee	<u>  Phone  </u> Brian McGrath	<u>  x  </u> Dave Mitchell
<u>  x  </u> Christine Rush	<u>        </u> Dotty Schloss	<u>  x  </u> Bernard Slomski

### Additional Attendees

Amy Murdock, Christie Mahany, Scott Henry

### Review and Approval of Minutes from January 30, 2019

  B. Slomski   Motioned      J.Hirneisen   Seconded      ALL   Approved

## AGENDA

- I. **Erie County Department of Planning and Community Development Director Report**
  - a. Staffing Update – Christie Mahany has started on as the new Land Bank Coordinator as of 2.19.2019. Amy Murdock has accepted a position with the chamber and will be transitioning from the Erie County Department of planning to the Erie Regional Chamber & Growth Partnership between now and April 2019.
  - b. Community Surveys and Project Selection – Corry & Springfield have submitted survey information, and we are meeting with the other 7 municipalities to determine priorities and blight strategy.
  - c. Home rehab assistance & home ownership incentive discussions – we are working on a coordinated effort with other agencies whenever possible
  - d. Website – Christie is looking into the options for websites and will get quotes and comparative information by the next meeting.
  - e. Blight to Bright – sample guide to blight strategy – for reference.
- II. **Financial Report**

Amy reported that the financials were:  
 Net Income: \$988,866.48  
 Demolition Fund Balance: \$164,630.25 as of Feb 28, 2019  
 Expenses (Nov 2018-Feb 20, 2019): \$10,281.00  
 D. Mitchell motioned to approve. B. Slomski seconded. All approved.
- III. **Erie Land Bank**
  - a. Status Update from Scott Henry – Still working on the 19 properties. Currently under budget, and may discuss at the next meeting adding properties to the proposal without adjusting the budget. This wouldn't increase the funding; it would make the current funding more effective.

b. Disbursement Request – none this month

**IV. Old Business**

a. Insurance – Moving forward with Rossbacher Insurance for board liability. Invoice received.

**V. New Business**

a. Accounting - Quotes from CPA firms – Currently in process of gathering. Hoping to have some solid quotes by next month's governance meeting.

b. NWPA Incubator Association was brought up by D. Mitchell– J. Alberstadt will get and/or send out more information and we can discuss this more at the next meeting.

**VI. Hearing of the Public – none present.**

**VII. Adjournment**

C. Rush Motioned J. Hirneisen Seconded ALL Approved

**Next Meeting:**

**March 27, 2019**

North East Borough Building

31 West Main Street, North East, PA16428