

**May 22, 2019 – 9:00 AM**

**Roll Call**

<u>  X  </u> James Cardman	<u>      </u> James Domino	<u>  X  </u> Jennifer Hirneisen
<u>  X  </u> Jack Lee	<u>  X  </u> Brian McGrath	<u>      </u> Dave Mitchell
<u>  X  </u> Christine Rush	<u>  X  </u> Dotty Schloss	<u>  X  </u> Bernard Slomski

**Other Attendees:** Jay Alberstadt, Christie Mahany, Scott Henry, Jim Sparber

**I. Review and Approval of Minutes from last meeting**

  B. Slomski   Motioned      J. Hirneisen   Seconded      All   Approved

**II. ECLB Coordinator Report**

- a. Trumbull County Land Bank Visit – was a success as reported by J. Cardman and C. Mahany on their trip.
- b. VAD Houston May 13-16 was a success.
- c. Policies and Procedures update: J. Alberstadt made the changes and additions from last meeting and the final document was distributed to each board member in attendance.
- d. ICA (County and local) update: we currently have several municipalities in process of signing an ICA; none are complete and ready for the ECLB to sign as of this date. The County Executive has signed off and C. Mahany will be setting up a meeting with the County Tax Claim Bureau in the upcoming weeks.
- e. Insurance (liability and property) update: no update yet.
- f. Website update: In progress and on track for the 12 week completion time (End of July 2019).

**II. Financial Report**

- a. Demolition Fund balance is \$206,838.75
- b. Total current assets: \$1,787,582.36
  - i. We have received the first installment of the 2019 Gaming Funds in the amount of \$829,599.19
- c. Expenses paid out this month: \$3224.20
- d. Notes – transfer money from money market account to checking out this month.

  D. Schloss   Motioned      B. Slomski   Seconded      All   Approved

**III. Erie Land Bank**

- a. Status Update – June will be a big month.
- b. Disbursement Request – none this month

**IV. Old Business**

- a. Property discussion – it was discussed that in order for the ECLB to be able to consider acquiring a property, it needed to be both blighted and vacant, and either donated or available at one of the tax sales or repository list. Vacant land on the repository list wouldn't necessarily be a top candidate for land bank acquisition, but we could possibly assist in trying to find a buyer for those properties, and acquire it once a potential buyer was found, aiding in the transfer and the re-use strategy. Further discussion with the Erie Tax Claim Bureau may generate ideas. The following properties may fit those acquisition criteria, and we will continue to gather information on these properties, as well as others, as we move forward. No vote was necessary as of this date.
- i. 92 S Main Street, Union City
  - ii. 0 S. Main Street, Union City (adjacent lot to 92 S Main)
  - iii. 59 W Main Street, North East
  - iv. 19 Smedley Street, North East
  - v. 38 Cherry Street, Albion
  - vi. 46 Academy Street, Albion
  - vii. 3715 W Lake Road, Millcreek

**V. New Business**

**VI. Hearing of the Public**

- a. S. Henry asked if there was a way to streamline the process of transferring properties from the repository list to the land banks. J. Sparber was willing to look into it and discuss further.

**VII. Adjournment**

    D. Schloss     Motioned          B. Slomski     Seconded          All     Approved

**Next Board Meeting: June 26, 2019**

Erie County Department of Planning, 150 E. Front Street, Suite 300, Erie, PA 16507